

City of Glasgow College Foundation

Scottish Charity Number SC044620

MATTERS ARISING FROM MEETING ON 17th February 2015

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Description	Party Responsible	Completed?
Prize money sent to winning design student	Turcan Connell	Yes
Grant application form updated	Turcan Connell	Yes
Ask Capita to update their proposal	Turcan Connell	Yes
Circulate Capita updated proposal for approval	Turcan Connell	Yes
Update on web presence to be given	Chair	Yes
OSCR report emailed to trustees	Turcan Connell	Yes
Risk register added to agenda as standing item	Turcan Connell	Yes